

**Checklist of Approved Documents in Resolution Approving Chapter/Regional Expenditure Plan
(Ready for BU Setup)**

As of February 10, 2023

Description of CD Project	Approved NN Council Signed Resolution	Approved DOJ IED	Appendix A w/ Signatures	Budget Forms 1,2,4	Program Budget Summary	Approved Chapter Resolution	Amount	Notes	Ready for OMB
D. CD-68-22: Council Delegate Andy Nez									
K2115121 1. Sawmill Chp Renovation Phase III	X	X	X	X	X	X	\$ 500,000.00	New DCD Exc Director signed budgets	12. X
K2115122 2. Sawmill Chp Bathroom Additions	X	X	X	X	X	X	\$ 500,000.00	New DCD Exc Director signed budgets	13. X
3. Sawmill Chp Sandstone Housing Corporation Chinle/Ft. Defiance Alcohol and Substance	X	X	X	Only forms 1 & 2	X	X	\$ 750,311.00	Missing budget form 4.	
4. Abuse Recovery Center - Day At A Time Club,	X	X	X	*	*	X	\$ 529,736.00	Ther are no budget forms attached. Copies are very faded.	
Total:							\$ 2,280,047.00		

NNDOJ
Initial Eligibility
Determination



NAVAJO NATION DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL

DOREEN N. MCPAUL
Attorney General

KIMBERLY A. DUTCHER
Deputy Attorney General

DEPARTMENT OF JUSTICE
INITIAL ELIGIBILITY DETERMINATION
FOR NAVAJO NATION FISCAL RECOVERY FUNDS



RFS/HK Review #: HK0257

Date & Time Received: 12/5/22 at 09:19

Date & Time of Response: 12/12/2022 5:00 PM

Entity Requesting FRF: Sawmill Chapter

Title of Project: Chapter Renovation Phase III

Administrative Oversight: Division of Community Development

Amount of Funding Requested: \$500,000

Eligibility Determination:

- ☒ FRF eligible
☐ FRF ineligible
☐ Additional information requested

FRF Eligibility Category:

- | | |
|---|---|
| <input checked="" type="checkbox"/> (1) Public Health and Economic Impact | <input type="checkbox"/> (2) Premium Pay |
| <input type="checkbox"/> (3) Government Services/Lost Revenue | <input type="checkbox"/> (4) Water, Sewer, Broadband Infrastructure |

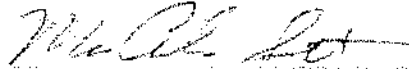
U.S. Department of Treasury Reporting Expenditure Category: 2.22 (Strong Healthy Communities: Neighborhood Features that Promote Health and Safety)

Returned for the following reasons (Ineligibility Reasons / Paragraphs 5. E. (1) - (10) of FRF Procedures):

- | | |
|--|--|
| <input type="checkbox"/> Missing Form | <input type="checkbox"/> Expenditure Plan incomplete |
| <input type="checkbox"/> Supporting documentation missing | <input type="checkbox"/> Funds will not be obligated by 12/31/2024 |
| <input type="checkbox"/> Project will not be completed by 12/31/2026 | <input type="checkbox"/> Incorrect Signatory |
| <input type="checkbox"/> Ineligible purpose | <input type="checkbox"/> Inconsistent with applicable NN or federal laws |
| <input type="checkbox"/> Submitter failed to timely submit CARES reports | |
| <input type="checkbox"/> Additional information submitted is insufficient to make a proper determination | |

Other Comments:

Name of DOJ Reviewer: MacArthur Stant

Signature of DOJ Reviewer: 

Disclaimers: An NNDOJ Initial Eligibility Determination will be based on the documents provided, which NNDOJ will assume are true, correct, and complete. Should the Project or Program change in any material way after the initial determination, the requestor must seek the advice of NNDOJ. An initial determination is limited to review of the Project or Program as it relates to whether the Project or Program is a legally allowable use – it does not serve as an opinion as to whether or not the Project or Program should be funded, nor does it serve as an opinion as to whether or not the amount requested is reasonable or accurate.

Appendix A
Per
BFS-31-21

**THE NAVAJO NATION
FISCAL RECOVERY FUNDS REQUEST FORM & EXPENDITURE PLAN
FOR NON-GOVERNANCE CERTIFIED CHAPTERS**

Part 1. Identification of parties.

Non-Governance Certified Chapter requesting FRF: **Sawmill Chapter**

Date prepared: **9/20/2022**

Chapter's P.O Box 1786
mailing address: Fort Defiance, AZ 86504

phone/email: **928-729-4433**
website (if any): **sawmill@navajochapters.org**

This Form prepared by: **Jammie Billiman**
Community Service Coordinator
CONTACT PERSON'S name and title

phone/email: **928-729-4433**
sawmill@navajochapters.org
CONTACT PERSON'S info

Title and type of Project: **Chapter Renovation - Phase III**

Chapter President: **Woodie Bennett** phone & email: **928-729-4433/wbennett@navajochapters.org**

Chapter Vice-President: **Lewis Shirley** phone & email: **928-729-4433/lshirley@navajochapters.org**

Chapter Secretary: **Shawn Livingston** phone & email: **928-729-4433/slivingston@navajochapters.org**

Chapter Treasurer: **Shawn Livingston** phone & email: **928-729-4433/slivingston@navajochapters.org**

Chapter Manager or CSC: **Jammie Billiman** phone & email: **928-729-4432/jbilliman@nnchapters.org**

DCC/Chapter ASO: **Derek Echohawk** phone & email: **928-871-7515/ddechohawk@nndcd.org**

List types of Subcontractors or Subrecipients that will be paid with FRF (if known): **Navajo Contractors/Sub-Contractors**

☐ document attached

Amount of FRF requested: **\$500,000.00** FRF funding period: **11/1/2022 - 10/31/2024**
indicate Project starting and ending/deadline date

Part 2. Expenditure Plan details.

(a) Describe the Program(s) and/or Project(s) to be funded, including how the funds will be used, for what purposes, the location(s) to be served, and what COVID-related needs will be addressed:

to construct major renovation of the Sawmill Chapter Building, Sawmill AZ. The Renovation will include the exterior side of the building, land scape and kitchen appliances upgrades. The Chapter will work with the Navajo Nation Procurement regulations and the Navajo Nation will be the Fiscal Agent.

☐ document attached

(b) Explain how the Program or Project will benefit the Navajo Nation, Navajo communities, or the Navajo People:

The project will benefit approximately 5,000 community members. The improvements to the building are needed to meet safety and health standards and to improve the quality of life of the community members who use the building.

☐ document attached

(c) Provide a prospective timeline showing the estimated date of completion of the Project and/or each phase of the Project. Disclose any challenges that may prevent you from incurring costs for all funding by December 31, 2024 and/or fully expending funds and completing the

APPENDIX A

Program(s) or Project(s) by December 31, 2026:

The Sawmill Chapter will work with Fiscal Recovery office and the division of community development to ensure project is completed by the deadline of December 31, 2026.

☐ document attached

(d) Identify who will be responsible for implementing the Program or Project:

The Sawmill Chapter and Division of Community Development

☐ document attached

(e) Explain who will be responsible for operations and maintenance costs for the Project once completed, and how such costs will be funded prospectively:

The Sawmill Chapter will be responsible for the operations and maintenance cost of the chapter facility.

☐ document attached

(f) State which of the 66 Fiscal Recovery Fund expenditure categories in the attached U.S. Department of the Treasury Appendix 1 listing the proposed Program or Project falls under, and explain the reason why:

6.1 Provision of Government Services

☐ document attached

Part 3. Additional documents.

List here all additional supporting documents attached to this FRF Expenditure Plan (or indicate N/A):

Supporting Resolution
Cost Estimate

☐ Chapter Resolution attached

Part 4. Affirmation by Funding Recipient.

Funding Recipient affirms that its receipt of Fiscal Recovery Funds and the implementation of this FRF Expenditure Plan shall be in accordance with Resolution No. CJY-41-21, the ARPA, ARPA Regulations, and with all applicable Federal and Navajo Nation laws, regulations, and policies.

Chapter's
Preparer: *Jammie Billie*
signature of Preparer/CONTACT PERSON

Approved by: *STB...*
signature of Chapter President or Vice President

Approved by: *Jammie Billie*
signature of GSC

Approved by: *Lonnie...*
signature of Chapter ASD

Approved to submit
for Review: *Lisa...* MNF/GEO
signature of DCC Director

Appendix J:
Project Budget
Summary
Per
CJN-29-22

**THE NAVAJO NATION
PROJECT BUDGET SCHEDULE**

Page ____ of ____
PROJECT FORM

PART I. Business Unit No. <u>Now</u> Project Title <u>Chapter Renovation - Phase III</u> Project Description <u>Construct major Renovation of the Sawmill Chapter Building, Sawmill AZ.</u> <u>The Renovation will include the exterior side of the building, land scape, and kitchen appliances</u> Check one box: <input checked="" type="checkbox"/> Original Budget <input type="checkbox"/> Budget Revision <input type="checkbox"/> Budget Reallocation <input type="checkbox"/> Budget Modification														PART II. Project Information Project Type: <u>Renovation</u> Planned Start Date: <u>1/1/23</u> Planned End Date: <u>12/30/26</u> Project Manager: _____																																																																																																																																																																																																							
PART III. List Project Task separately, such as Plan, Design, Construct, Equip, or Furnish.														PART IV. Use Fiscal Year (FY) Quarters to complete the information below. O = Oct, N = Nov, D = Dec, etc. <table border="1" style="width:100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th colspan="12">FY 2022</th> <th colspan="12">FY 2023</th> <th colspan="4">Expected Completion Date if project exceeds 8 FY Qtrs.</th> </tr> <tr> <th colspan="3">1st Qtr</th> <th colspan="3">2nd Qtr</th> <th colspan="3">3rd Qtr</th> <th colspan="3">4th Qtr</th> <th colspan="3">1st Qtr</th> <th colspan="3">2nd Qtr</th> <th colspan="3">3rd Qtr</th> <th colspan="3">4th Qtr</th> <th colspan="4">Date</th> </tr> <tr> <th>O</th><th>N</th><th>D</th><th>J</th><th>F</th><th>M</th><th>A</th><th>M</th><th>J</th><th>Jul</th><th>A</th><th>S</th> <th>O</th><th>N</th><th>D</th><th>J</th><th>F</th><th>M</th><th>A</th><th>M</th><th>J</th><th>Jul</th><th>A</th><th>S</th> <th>O</th><th>N</th><th>D</th><th>J</th><th>F</th><th>M</th> </tr> </thead> <tbody> <tr> <td colspan="30" style="height: 400px; vertical-align: top;"> Construct major renovation of the sawmill chapter building phase III construct exterior side of the building including landscaping and purchase of kitchen appliances </td> </tr> <tr> <td colspan="3">\$</td> <td colspan="3">\$</td> <td colspan="3">\$</td> <td colspan="3">\$</td> <td colspan="3">\$</td> <td colspan="3">\$</td> <td colspan="3">\$</td> <td colspan="3">\$</td> <td colspan="4">PROJECT TOTAL</td> </tr> <tr> <td colspan="3">Expected Quarterly Expenditures</td> <td colspan="3"></td> <td colspan="3"></td> <td colspan="3"></td> <td colspan="3"></td> <td colspan="3"></td> <td colspan="3"></td> <td colspan="3"></td> <td colspan="4">\$500,000.00</td> </tr> </tbody> </table>																												FY 2022												FY 2023												Expected Completion Date if project exceeds 8 FY Qtrs.				1st Qtr			2nd Qtr			3rd Qtr			4th Qtr			1st Qtr			2nd Qtr			3rd Qtr			4th Qtr			Date				O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	Construct major renovation of the sawmill chapter building phase III construct exterior side of the building including landscaping and purchase of kitchen appliances																														\$			\$			\$			\$			\$			\$			\$			\$			PROJECT TOTAL				Expected Quarterly Expenditures																								\$500,000.00			
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FOR OMB USE ONLY: Resolution No. _____ FMIS Set Up Date _____ Company No. _____ OMB Analyst _____

Signed
Budget

Forms 1, 2 & 4

(Other budget forms if needed)

FY 2023

THE NAVAJO NATION PROGRAM BUDGET SUMMARY

Page of
BUDGET FORM 1

PART I. Business Unit No.: <u>New</u>		Program Title: <u>Sawmill Chapter Renov. Phase III</u>		Division/Branch: <u>Community Development</u>	
Prepared By: <u>Jammie Billiman</u>		Phone No.: <u>928-729-4433</u>		Email Address: <u>sawmill@navajochapters.org</u>	

PART II. FUNDING SOURCE(S)	Fiscal Year /Term	Amount	% of Total	PART III. BUDGET SUMMARY	Fund Type Code	(A) NNC Approved Original Budget	(B) Proposed Budget	(C) Difference or Total
Chapter Building Renovation /ARPA	10/1/22-12/31/22	500,000.00	100%	2001 Personnel Expenses				
Phase III				3000 Travel Expenses				
				3500 Meeting Expenses				
				4000 Supplies				
				5000 Lease and Rental				
				5500 Communications and Utilities				
				6000 Repairs and Maintenance				
				6500 Contractual Services	6	500,000	500,000	500,000
				7000 Special Transactions				
				8000 Public Assistance				
				9000 Capital Outlay				
				9500 Matching Funds				
				9500 Indirect Cost				
				TOTAL		\$0.00	500,000	500,000
				PART IV. POSITIONS AND VEHICLES				
					(D)	(E)		
				Total # of Positions Budgeted:	-	-		
				Total # of Vehicles Budgeted:	-	-		
				TOTAL:		\$500,000.00	100%	

PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.

SUBMITTED BY: <u>Sonlatsa Jim-Martin, Department Manager</u>	APPROVED BY: <u>Dr. Pearl Yellowman, Division Director</u>
Program Manager's Printed Name	Division Director / Branch Chief's Printed Name
<u>Sonlatsa Jim-Martin</u> 10/25/2022	<u>Dr. Pearl Yellowman</u> 10.31.22
Program Manager's Signature and Date	Division Director / Branch Chief's Signature and Date

v.m. 11/1/23

2-8-2023



FY 2023THE NAVAJO NATION
PROGRAM PERFORMANCE CRITERIAPage of
BUDGET FORM 2

PART I. PROGRAM INFORMATION:

Business Unit No.: New

Program Name/Title:

Sawmill Chapter Renov. phase III

PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:

PART III. PROGRAM PERFORMANCE CRITERIA:

1st QTR		2nd QTR		3rd QTR		4th QTR	
Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual

1. Goal Statement:

Phase III Chapter Building Renovation

Program Performance Measure/Objective:

Construct Major Renovation to Sawmill Chapter Building - Exterior/Landscaping/ Kitchen Appliances

2. Goal Statement:

Program Performance Measure/Objective:

3. Goal Statement:

Program Performance Measure/Objective:

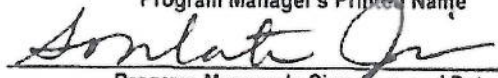
4. Goal Statement:

Program Performance Measure/Objective:

5. Goal Statement:

Program Performance Measure/Objective:

PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.

Sonlatsa Jim-Martin, Department Manager
Program Manager's Printed Name 10/25/2022
Program Manager's Signature and DateDr. Pearl Yellowman, Division Director
Division Director/Branch Chief's Printed Name 10/30/22
Division Director/Branch Chief's Signature and Date1.1.1 1/10/23 2/8/2023

FY 2023

THE NAVAJO NATION
DETAILED BUDGET AND JUSTIFICATION

Page of
BUDGET FORM 4

PART I. PROGRAM INFORMATION:			
Program Name/Title: <u>Sawmill Chapter ARPA</u>		Business Unit No.: <u>New</u>	
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)
6500	Contractual Services		500,000
6530	Consulting	500,000	
6530	6530-consulting-Fees		
6540	6540-Consulting-Expenses		
	250,000		
	250,000		
TOTAL		500,000	500,000

* m/ 4/12/23 - Edit by CAS.

Chapter Resolutions and Other Supporting Documents

**RESOLUTION OF THE SAWMILL CHAPTER
NAVAJO NATION**

SAW-09-19-22-01

**APPROVING THE REQUEST FOR FUNDING FROM THE AMERICAN RESCUE
PLAN ACT (ARPA) FUNDING FOR ADDITIONAL PROJECTS IN THE AMOUNT OF
\$3,800,000.00**

WHEREAS:

1. The Sawmill Chapter, a recognized certified local government of the Navajo Nation, vested with the power and authority to advocate on behalf of its constituents for the improvement of health, education, safety, and general welfare; and
2. The Navajo Nation Fiscal Recovery Funding Office, Division of Community Development and the Navajo Department of Justice are responsible for reviewing and determining the eligibility for chapter projects for ARPA funding; and
3. The Sawmill Chapter has identified seven additional projects for the American Rescue Plan Act funding in the amount of \$3,800,000.00; and
4. The additional seven projects are as follows:
 - A. Chapter Renovation - \$500,000.00;
 - B. Motor Grader - \$300,000.00
 - C. Cistern System - \$500,000.00
 - D. Bathroom Additions - \$500,000.00
 - E. Head Start Building - \$500,000.00
 - F. Senior Citizen Center - \$500,000.00
 - G. Street Light Project - \$1,000,000.00
5. The Sawmill Chapter requests the Navajo Nation Fiscal Recovery Fund Office, Division of Community Development, and the Navajo Department of Justice to consider the seven additional projects for the Sawmill Community.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The Sawmill Chapter hereby approves and requests funding through the American Rescue Plan Act (ARPA) funding for additional seven projects in the total amount of \$3,800,000.00
2. The Sawmill Chapter has determined that the seven additional projects are construction ready and meet the requirements pursuant to BJ-S-31-21.

Sawmill Chapter

P.O. Box 1786, Ft. Defiance, AZ, 86504
Ph: (928)729-4433 fax: (928)729-4435

CERTIFICATION

We, hereby certify that the foregoing resolution was duly considered by the Sawmill Chapter at a duly called meeting in (Navajo Nation), Arizona at which a quorum was present and that same was passed by a vote of 9 in favor, 0 opposed and 1 abstained on this 19th day of September, 2022.

Motioned by: Larry Foster

Seconded by: Patrick Martinez



Woodie Bennett, President